



Webex

Tips for Managing Webex Audio Connections

Manage Audio Connections

1 Connect Audio and Test volume

- Decide how you want to connect audio by choosing an option from the drop down menu.
- Select headset and speakers and microphone you want to use from drop down menu.
- Select 'More Options' to check or adjust the volume of the speakers/microphone.
- Click 'Test' to make sure they are working correctly and to set the speaker volume.
- Click ok when finished
- Click [here](#) to view the video

Audio and Video Connection

Select Audio Connection

Call Using Computer

Speakers / Headphones (Con...

Internal Microphone (Conexa...

More options

Select Video Connection

Integrated Camera



Preview only

Your video is not showing in the meeting yet.

Connect Audio and Video

Computer Audio Settings

Speakers / Headphones (Conexant

Test

Internal Microphone (Conexant SmartAudio HI

Automatically adjust volume

OK